



# TEMPLE FFA STANDARD OPERATING PROCEDURES 2023-2024

TEMPLE INDEPENDENT SCHOOL DISTRICT  
WILDCAT WORKFORCE CTE PROGRAM

Updated April 13, 2023

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TISD CTE offers an equal education opportunity. We admit students and make available to them all of the program advantages, privileges and courses of study without regard to race, color, national origin, sex, or handicap in its programs, services or activities as required by Title VI of the Civil Right Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

For information about your rights or grievance procedures, contact the Title IX Coordinator, Mr. Eric Haugeberg at (254) 215-8473.

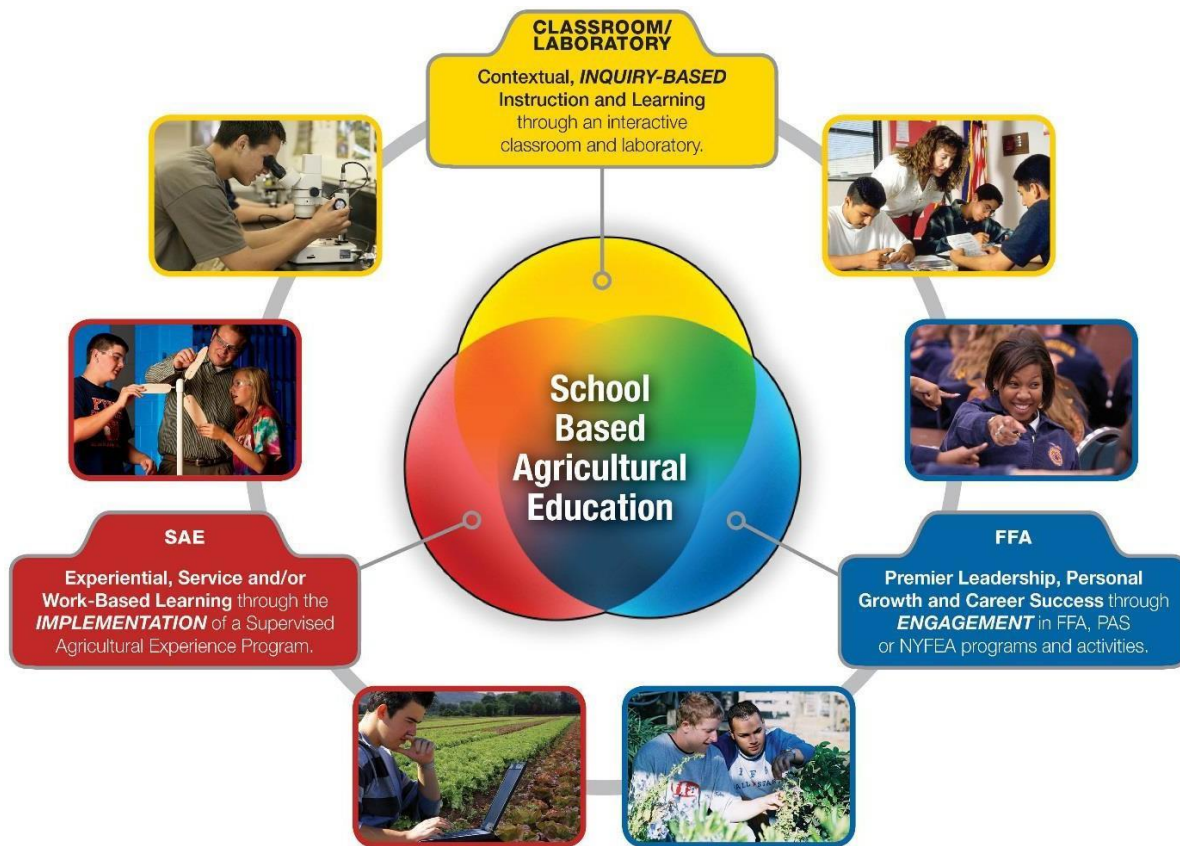


# GENERAL INFORMATION

## OVERVIEW

Texas Future Farmers of America (FFA) is a youth organization that makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education. FFA is not intended to be extracurricular; rather, it is a three-part model of education including:

- Classroom instruction
- Supervised agricultural experiences and
- FFA participation.



Classroom agricultural education is applied to hands-on learning opportunities called supervised agricultural experiences (SAEs). SAEs include activities such as starting a business, working for an established company or working in production agriculture.

FFA activities vary greatly from chapter to chapter but are based in a well-integrated curriculum. All chapter activities and programs concentrate on the three areas of the FFA mission: premier leadership, personal growth and career success.

In short, the purpose of the FFA organization is to:

- Grow leaders

- Promote teamwork
- Increase attendance
- Increase positive behaviors
- Improve academics

These focuses directly align with the District goals to:

- Increase Attendance
- Increase positive behaviors
- Improve academics

## **VISION**

FFA envisions a future in which all agricultural education students will discover their passion in life and build on that insight to chart the course for their educational, career and personal future.

## **MISSION**

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agriculture education.

To accomplish this mission, FFA:

- Develops competent and assertive agricultural leadership.
- Increases awareness of the global and technological importance of agriculture and its contribution to our well-being.
- Strengthens the confidence of agriculture students in themselves and their work.
- Encourages achievement in supervised agricultural experience programs.
- Encourages wise management of economic, environmental and human resources of the community.
- Develops interpersonal skills in teamwork, communications, human relations and social interaction.
- Builds character and promotes citizenship, volunteerism and patriotism.
- Promotes cooperation and cooperative attitudes among all people.
- Promotes healthy lifestyles.
- Encourages excellence in scholarship.

## **MOTTO**

The FFA motto gives members 12 short words to live by as they experience the opportunities in the organization:

Learning to Do.  
 Doing to Learn.  
 Earning to Live.  
 Living to Serve.

## **CREED**

I believe in the future of agriculture, with a faith born not of words but of deeds - achievements won by the present and past generations of agriculturists; in the promise

of better days through better ways, even as the better things we now enjoy have come to us from the struggles of former years.

I believe that to live and work on a good farm, or to be engaged in other agricultural pursuits, is pleasant as well as challenging; for I know the joys and discomforts of agricultural life and hold an inborn fondness for those associations which, even in hours of discouragement, I cannot deny.

I believe in leadership from ourselves and respect from others. I believe in my own ability to work efficiently and think clearly, with such knowledge and skill as I can secure, and in the ability of progressive agriculturists to serve our own and the public interest in producing and marketing the product of our toil.

I believe in less dependence on begging and more power in bargaining; in the life abundant and enough honest wealth to help make it so--for others as well as myself; in less need for charity and more of it when needed; in being happy myself and playing square with those whose happiness depends upon me.

I believe that American agriculture can and will hold true to the best traditions of our national life and that I can exert an influence in my home and community which will stand solid for my part in that inspiring task.

## **MEMBERSHIP**

### **GETTING INVOLVED**

Students enrolled in any course listed within the Agricultural, Food, and Natural Resources Career Cluster found in the Temple High School Course Catalog are eligible and encouraged to become a member of the Temple High School FFA Chapter.

To become an active member, you must obtain a member information sheet at the beginning of each semester from an FFA advisor. This will also be given to everyone at the first FFA meeting of the year.

It is expected that all FFA Members maintain active membership by attending monthly meetings and participating in FFA Activities throughout the year. All FFA Members are expected to follow the guidelines and practices expressed within this procedures guide, the [National FFA Manual](#), the FFA Code of Ethics and the Temple FFA Constitution.

A minimum of 75 points as identified on the point system outlined on page 17 is needed to earn a ticket to the end of year FFA Pizza Party.

### **JUNIOR FFA**

Membership in the Texas Junior FFA is open to students in grades where agricultural science courses are not offered. To join the Temple FFA Chapter Junior FFA, the following criteria must be met:

- Student must be at least eight years old and in the third grade with a current Temple High School sibling actively enrolled as a Temple High School FFA member, or
- Student must be at least eight years old and in the third grade with a current relative (i.e.: cousin, niece, nephew) actively enrolled as a Temple High School FFA member AND a designated adult guardian to be noted on the membership form, or
- Student must be a TISD enrolled 8th grader (no sibling required) or
- Student of a Temple High School Employee that is at least eight years old and in the third grade
- If a student becomes eligible to join the Temple FFA Chapter Junior FFA before 8<sup>th</sup> grade based on the criteria above, that student remains eligible even if the sibling or relative graduates Temple High School before the junior member reaches 8<sup>th</sup> grade
- Refer to the [Junior FFA Policy of the Texas FFA Association](#) for additional details regarding membership and eligibility
- Dues are the same for all members
- Junior members are expected to follow all rules and procedures as noted in this guide in addition to any specific guidelines pertaining to junior members only
- Parents or designated adult guardians are responsible for the transportation of junior FFA members to and from all events
- Parents are responsible for and must travel with all elementary and middle school Junior FFA members on all overnight trips
- Parents of junior FFA members are responsible to contact FFA advisors for livestock entries and event information by email no later than one month in advance from the entry registration deadline
- Parents of junior FFA members are responsible to provide FFA advisors an accurate email address
- Because junior FFA members are not in the high school agriculture classes and advisors do not have routine contact with the junior members, parents and junior members are responsible to stay up to date on chapter activities and information via email correspondence and at local FFA chapter meetings
- Parents, FFA exhibitors, and junior exhibitors are responsible to stay current with show rules and deadlines. These can be found on show specific websites

## **COMMUNICATION**

Designated Agri-science teachers serve as advisors to students. Student-Advisor communication is foundational to student and program success. As required by FFA guidelines:

- Advisors and/or District leadership must approve student participation in events and activities
- Advisors oversee events and activities
- Advisors guide and lead students before, during and after events and activities
- Additional policies apply as outlined by the [Texas FFA Association](#)

#### FACE-TO-FACE COMMUNICATION

- Students should communicate directly with advisors in class and/or at Chapter meetings.

#### EMAIL USE

- TISD Email is the primary way for students and/or parents to communicate with advisors outside of class time. Temple ISD encourages the use of the District's Email accounts for the security of staff and students.

#### CELL PHONE USE

- Advisors will set up and utilize TeamSnap, GroupMe, Remind or a similar communication application to communicate with students and parents when Email is not efficient
- Communication via a communication application should be made before 7:30pm unless it is an emergency
- If there is a medical emergency with an animal, students/parents need to contact veterinary assistance
- TISD Email and face-to-face communication should be utilized as the primary means of communication

#### SOLUTION FOCUSED COMMUNICATION

- If there is a problem, parents should have their student(s) address the problem with the other party. If he or she cannot resolve it, then an advisor should be contacted. The first step is always to encourage students to address their own issues
- As a student, the first step to take to resolve an issue and/or concern is to discuss it in person with the other party. If you are unable to resolve it, the next step is to discuss it in person with an FFA advisor
- Factual information can be communicated via email; however, for the most efficient communication, issues and/or concerns should be discussed face-to-face.

#### **DUES**

Membership dues are \$25 for the year. This is used to cover the cost of Chapter, Area, State and National fees as is required by each chapter.

#### **LEADERSHIP OPPORTUNITIES**

For a chapter to operate effectively, each member must play an active role. FFA is an organization of, by and for its members. With the supervision of the advisors, members collectively decide and collaboratively direct the activities of their own chapter. Members may hold positions of leadership and have opportunity to lead chapter activities. The success or failure of chapter activities and the program as a whole rests with the membership.

Each member is charged with the responsibility of upholding the ideals and principles of the organization as well as participating in all chapter activities.



Active members have opportunity to serve as an officer, committee chairperson or participating member of a chapter committee. Officer positions include but may not be limited to:

- President
- Vice President
- Secretary
- Treasurer
- Reporter
- Sentinel

### APPLICATION PROCESS

All officer candidates are required to complete the five-step officer application process. Each stage of the application process allows the candidate to earn points. The students with the highest scores will be elected as the new officer team. Each candidate must complete the following:

1. Application/Writing Prompt  
Candidates must complete and submit the Temple FFA Officer Application, Writing Prompt, and Agreement forms by the assigned due date provided by the FFA Advisor(s)
2. Interview  
Interviews will be scheduled over a two- to three-day period, depending on the number of candidates, after school and/or during lunch time
3. Speech  
Each Candidate is required to give a two- to three-minute speech before the voting takes place at the chapter meeting. Elements of the speech must include:
  - a. The benefits of being an active member in FFA
  - b. Reasons they should be elected as a Chapter Officer
  - c. This speech will be scored by FFA Advisors
4. Voting  
Candidates who have completed the previous steps will be brought before the entire chapter at a regular meeting and voted upon by their peers
5. Calculating Scores
  - a. Elections will be calculated on a point system
  - b. Scores are calculated after all ballots are collected
  - c. Advisors will announce new chapter officers upon scoring completion

### OFFICER ELECTION POINT SYSTEM

<b>Application Process</b>	<b>Total Points</b>
Application, Writing Prompt & Agreement Form	25
Interview	25
Speech	25
Peer Vote	25
<b>TOTAL POINTS</b>	<b>100</b>

## **OFFICER AND/OR COMMITTEE CHAIR QUALIFICATIONS**

Officers and committee chairs represent Chapter members and serve to actively guide the course of the organization during their year of service. Students nominated and elected to officer and/or committee chair positions must have the talent and dedication necessary to lead the chapter. Like all Chapter members, officers and/or committee chairs should practice the FFA Code of Ethics; and, officers should serve as role models. All officers and committee chairs must:

### Demonstrate Active Membership

- Be actively enrolled in at least one Agri-science course for the duration of the school year and follow a planned Agri-science course of study
- Pay required membership dues by the specified date
- Display conduct consistent with the ideals and purposes of the FFA Organization
- Follow all program and District policies and guidelines
- Participate in at least one LDE and at least one CDE contest annually
- Have earned and received Greenhand Degree

### Practice Consistent Attendance

- Attend and be on time for local Chapter meetings, missing no more than one per school year
- Participate in all sell-based Chapter fundraisers and sell at least the prescribed number of items set by the advisors and officer team
- Participate in 50% of event-based fundraisers
- Participate in at least one group community service project
- Participate in at least one LDE and/or at least one CDE contest per school year as an officer

### Demonstrate Professional Dress

- Purchase and wear Official Dress or an allowed official chapter shirt as outlined by FFA advisors and/or in the FFA manual

### Follow Protocol

- Perform the official opening and closing ceremony without written or verbal clues
- Listen to and follow direction from advisors, teachers, and all other TISD leadership
- Communicate absences for an FFA related activity to an advisor at least 48 hours BEFORE the event; if an emergency has arisen, communicate the absence as soon as possible BEFORE the event
- Meet deadlines as defined by advisors, TISD leadership and the FFA organization
  - Deadlines are considered to be met successfully when ALL paperwork and/or necessary information is submitted by the designated date, including but not limited to:
    - Registration packets
    - Permission slips
    - Payments

Practice professional, above reproach ethics

- Utilize social media positively – to promote successes, to share meeting details, etc.
- Follow the FFA Code of Ethics and behavior guidelines as outlined by FFA advisors, the FFA manual, and the TISD student handbook.
- Lead by example and encourage other members to participate in chapter activities

Maintain academic good standing

- Pass all courses each six weeks
- Adhere to district guidelines and requirements detailing academic expectations as outlined in the TISD student handbook
- Officers and/or committee chairs will be placed on 3-week probation if failing at the end of a six weeks grading period; if not passing at the end of the probation period as indicated by progress reports, the officer and/or committee chair may be removed from their position

Officers and/or committee chairs must meet the same qualifications for holding office the second school semester as they did when elected; otherwise, their term of office will expire.

See the Officer Application and the Officer Agreement which outlines additional officer and/or committee chair qualifications and expectations. Talk with your advisor and refer to the [FFA manual](#) for additional information.

### **REMOVAL FROM OFFICE**

If necessary, officers and/or committee chairs may be removed from office for failing to meet the above outlined qualifications.

Officers and/or committee chairs may also be removed from office for:

- Failure to maintain class attendance (missing 25 or more days of school during the school year including extra-curricular, excused and/or unexcused absences)
- Failure to be on time to class and/or meetings (excessive tardiness is defined by three or more tardies for one or more classes per semester)

The officer removal process is as follows:

1. Meet with officers and advisors to determine specific challenges and identify solutions. This meeting will be documented.
2. Receive written notification (email is considered written) of the expectation to meet officer and/or committee chair duties as outlined by the FFA Chapter and further defined at the above solution focused meeting; A copy of this notification will be maintained on file
3. Meet with the advisors to discuss possible resignation
4. Removal from office

Any officer and/or committee chair removed from office may appeal, in this order, to:

1. FFA Advisors

2. Temple High School Principal
3. CTE Director
4. Assistant Superintendent of Student Services

An officer and/or committee chair removed from office may not be eligible to serve as an officer again for one full school year.

## ACTIVITIES

Temple FFA Chapter activities are planned annually and outlined in a Year-at-a-Glance document for easy reference throughout the year. To participate in these events, students must have a parent permission slip on file.

Students wishing to participate in activities requiring them to miss more than 15 school days during a school year due to extra-curricular activities, must complete a Teacher Signature Sheet and submit it to an FFA advisor one week prior to the event. Teacher Signature Sheets will be reviewed by a campus review committee before final approval is given to miss any additional days. It is the student's responsibility to get, complete, and return the teacher signature sheet before final participation approval is given.

Because registration is submitted to the FFA organization, **registration cost will not be refunded if the student becomes ineligible**. Because registrations for some events occur very early in respect to the actual event, **registration does not guarantee participation**. Students must meet all District requirements for participation approval at the time of the event (48 hours before event date). See Board Policy FM (LOCAL).

Students may become ineligible for an event at any time, even after approval has already been given. Reasons a student may become ineligible could include:

- Failure to remain in good academic standing
- Behavior misconduct
- Excessive tardies (5 or more per class per semester)
- Excessive absences (missing 30 or more days of school during the school year including extra-curricular, excused and/or unexcused absences)

*This is not an exhaustive list but rather examples of what could cause ineligibility.*

## TIMELINES

- To participate in activities, events, livestock shows, and other FFA activities, students must meet designated timelines as established by FFA advisors, the District, and/or the FFA organization.
- Timelines are established by FFA advisors, and the District so that TISD can efficiently support the activity.
- Deadlines are considered to be met successfully when ALL paperwork and/or necessary information is submitted by the designated date, including but not limited to:
  - Registration packets
  - Permission slips
  - Payments

- Notification of planning to attend does NOT meet a deadline unless notification is the only requirement for that deadline.

Written approval is required for all activities.

- Refer to the current year's Year-at-a-Glance outlining sponsored chapter activities
  - The Year-at-a-Glance will be updated ANNUALLY, and activities are subject to change from year to year
- Shows and/or events with fewer than five (5) high school students participating may be canceled
  - Livestock shows are determined by animal species.

Types of activities may include:

### **SUPERVISED AGRICULTURAL EXPERIENCE (SAE)**

Supervised agricultural experience (SAE) programs allow you to apply knowledge and skills through experiential, service and work-based learning opportunities.

### **LEADERSHIP DEVELOPMENT EVENT (LDE)**

Leadership Development events (LDE's) create opportunities for members to demonstrate their employability skills in areas such as public speaking, decision making, and communication as well as exhibit their knowledge of agriculture and the FFA organization.

### **CAREER DEVELOPMENT EVENT (CDE)**

Career Development events (CDE's) build on what is learned in agricultural classes and encourage members to put their knowledge into practice. Preparing for a CDE event is preparing for the future. Competition levels include:

- Invitational
- District
- Area
- State
- National

### **SPEAKING EVENTS (SDE)**

Speaking Development Events are designed to develop the ability of all FFA members to express themselves on a given subject. Students are encouraged to develop their communication skills and learn to formulate their remarks for presentation in a variety of situations.

- Extemporaneous Speaking
- Prepared Public Speaking
- Soil Stewardship Prepared Public Speaking
- Spanish Creed Speaking

## **COMMUNITY SERVICE**

The Temple ISD FFA Chapter participates in several community service projects throughout the school year. Types of projects may include:

- Cooperative projects: FFA members join alongside other organizations in the school and/or community to assist and participate in achieving a specific goal
- Specific community service projects that are planned each year in collaboration with FFA advisors, officers, and/or committee chairs and members.

## **VOLUNTEER ACTIVITIES**

Volunteer activities will be planned each year in collaboration with FFA advisors, officers, committee chairs and members.

## **FUNDRAISERS**

The Temple ISD FFA Chapter routinely holds fundraisers to raise funds for various activities and projects. All members are required to actively participate in a minimum of two fundraisers each school year or the student may pay a \$100 fee to cover their yearly fundraising requirements.

## **CAMPS AND CONVENTIONS**

FFA members may be provided opportunities to attend and participate in leadership camps and Area, State, and National conventions

## **LIVESTOCK SHOWS**

The FFA organization offers many events throughout the year for livestock to be exhibited. Your breed associations publish information on shows you may choose to attend.

The Temple FFA Chapter sponsored shows will be listed on the Year-at-a-Glance and updated annually. See the current Year-at-a-Glance outlining sponsored chapter activities.

Shows and/or events with fewer than five (5) high school students participating may be canceled. Livestock shows are determined by animal species.

Registration and all other related costs for school sponsored livestock shows must be paid through the TISD FFA activity fund and must be paid to TISD FFA in advance by the TISD designated deadline. Deadlines are set at least one month prior to event registration so that TISD FFA staff may complete the registration process as needed. Because registration is submitted to the FFA organization, **refunds will not be given** regardless of a student choosing not to participate or becoming ineligible at a later time (i.e.: failing a course).

## **LIVESTOCK SHOW RULES AND GUIDELINES**

All exhibitors for TISD sponsored shows as well as shows not officially sponsored by TISD must adhere to the following rules:

- All shows attended as a TISD FFA member – both sponsored and non-sponsored – are school activities and all school rules apply, including but not limited to No Pass, No Play.
- Livestock show participants must attend one of two showmanship clinics before Bell County Livestock Show. Lack of attendance will result in a 15-point deduction from individual point totals.
- Advisors will set a show schedule which will include all group activities. Activities outside of that schedule should be pre-approved by the advisor unless traveling with a parent or guardian.
- Transportation to and from a livestock show is not guaranteed. It may be necessary for you to transport your own project(s) due to the number of projects and/or conflicts with other contests, shows and/or events.
- All TISD transported animals will be loaded and unloaded from the TISD Agriculture barn facility.
- FFA advisors will assist students in checking-in animals and supervise participation at TISD sponsored shows/events.
- Exhibitors are required to care for their animals as instructed by the advisor while at the show. Any deviation from this will result in the exhibitor being disqualified from future shows even if the entries have already been paid and a refund will not be given.
- Exhibitors will be assigned stall duties throughout livestock shows as necessary.
- Students should be the only persons to work stall duties. Parents must refrain from stall work and student assigned duties. Any deviation from this will result in the exhibitor being disqualified from future shows even if the entries have already been paid and a refund will not be given.
- Temple FFA students are expected to keep clean and orderly stalls at all shows.
- Exhibitors will demonstrate sportsmanship and respect as expected of them as FFA members. Exhibitors will follow the FFA Code of Conduct as well as all TISD behavior guidelines and expectations.
- The tack area is not an area to congregate. Parents, friends, etc. are welcome to gather in designated camp areas.
- Exhibitors are responsible for the care of their own animal. Exhibitors must maintain their own SAE projects. The exhibitor may ask for assistance, but it is the responsibility of the exhibitor to groom, trim, bathe and present his/her livestock.
- Show times are varied and can only be estimated as to exact time of entering arena. Exhibitor should pace their time for grooming and changing their own clothes for the show.
- To enter the show ring, students must be dressed in proper show attire as instructed by the FFA advisor. Proper show attire consists of jeans, a collared shirt (preferably a button down), boots, belt, and proper equipment needed to show. No hats or gum are allowed in the show ring.

Throughout all activities, events and projects, and livestock show experiences, we ask that parents assist the student(s) while keeping in mind: To help is great; doing it for them is not teaching them.

## NON-SPONSORED EVENTS

Students wishing to attend livestock shows not officially sponsored by Temple ISD may still do so.

Students participating in 4H and/or non-sponsored FFA events may receive an excused extracurricular absence **with documentation from event leadership verifying student participation on the date the excused absence is requested**. A non-sponsored event attendance documentation form may be downloaded and/or requested from FFA advisors prior to the event to assist with this attendance documentation. It is the student's responsibility to obtain and submit absence documentation to the designated campus attendance personnel.

TISD FFA advisors will assist students with the registration process, as needed, for FFA events students wish to attend on their own but an FFA advisor will not attend the event(s) with the student(s). Because no Temple ISD staff will attend, all liability and responsibility rests with the student(s) and parent(s).

FFA members attending a non-sponsored event(s) will be responsible for all parts of the event, including but not limited to:

- Registration
- Transportation
- Lodging
- Fees
- Meals

Registration for all FFA events, including non-sponsored events will be paid through the TISD FFA activity fund and must be paid to TISD FFA in advance by the deadline given by the TISD FFA advisors in order to complete the registration process. Because payment is made to the FFA organization, **refunds will not be given** regardless of a student choosing not to participate or becoming ineligible (i.e.: failing a course).

All arrangements and related costs for non-sponsored livestock shows are the responsibility of the parent/student.

Students wishing to participate in activities requiring them to miss more than 15 school days during a school year due to extra-curricular activities, must complete a Teacher Signature Sheet and submit it to an FFA advisor one week prior to the event.

**Registration cost will not be refunded if the student becomes ineligible.** Teacher Signature Sheets will be reviewed by a campus review committee before final approval is given to miss any additional days. It is the student's responsibility to get, complete, and return the teacher signature sheet before final participation approval is given. Because registrations for some events occur very early in respect to the actual event, **registration does not guarantee participation**. Students must meet all District requirements for participation approval at the time of the event (48 hours before event date). See Board Policy FM (LOCAL).



## CONDUCT

We are proud of our FFA program and know that Temple FFA members will represent themselves and the Chapter with professionalism and respect. The following point values will be awarded to members based on attendance/participation.

Event	Possible Points
Chapter Meetings and Events	5 points
Top Salesman for a Fundraiser	10 points
Sold 5 items for Fresh Country Fundraiser	1 point
Community Service Activities	10 points
District Level Activities (County Stock Show)	10 points
Area Level Activities	15 points
State Level Activities & Conferences (Major Stock Show)	20 points
**Active LDE Team Member	10 points
LDE Contests	10 points
**Active CDE Team Member	10 points
CDE Contests	10 points
FFA Week Dress-up	2 points/day
Committee Member	10 points
Committee Chairman	15 points
Fundraiser Activity Shifts	5 points
*Greenhand Degree	10 points
*Chapter Degree	15 points
*State Degree	20 points
Area Delegate	10 Points
State Conference Delegate	20 points
Chapter Meetings and Events	5 points

\*Degree points will be awarded to students earning those degrees within the current year.

\*\*Active CDE/LDC members are those attending 80% of scheduled practices.

Recognition will be given to each grade level student earning the highest points. Additionally, the top five point earners will receive an award to be announced at the Chapter Banquet at the discretion of chapter advisors and district leadership.

Should misconduct arise, any member accumulating 20 or more demerits may be removed as a member of Temple FFA and will no longer be able to participate in FFA activities or house animals at the barn. All demerits will be given by FFA advisors. The number of demerits will depend on the frequency and severity of the offence and is determined by FFA advisors.

<b>Demerits</b>	<b>Action</b>	
2	1 <sup>st</sup> offense	Smoking, drinking or dipping during the school year, including but not limited to the school day, in public or in private, or while representing the Temple FFA Chapter in any capacity.
3	2 <sup>nd</sup> offense	Smoking, drinking or dipping during the school year, including but not limited to the school day, in public or in private, or while representing the Temple FFA Chapter in any capacity.
5	3 <sup>rd</sup> offense	Smoking, drinking or dipping during the school year, including but not limited to the school day, in public or in private, or while representing the Temple FFA Chapter in any capacity.
2	1 <sup>st</sup> offense	Uncooperative or poor attitude, including but not limited to disobeying or ignoring advisor's instruction.
3	2 <sup>nd</sup> offense	Uncooperative or poor attitude, including but not limited to disobeying or ignoring advisor's instruction.
5	3 <sup>rd</sup> offense	Uncooperative or poor attitude, including but not limited to disobeying or ignoring advisor's instruction.
2	1 <sup>st</sup> offense	Failure to correct issue within 48 hours after advisor notice.
3	2 <sup>nd</sup> offense	Failure to correct issue within 48 hours after advisor notice.
5	3 <sup>rd</sup> offense	Failure to correct issue within 48 hours after advisor notice.
2	1 <sup>st</sup> offense	Negative or inappropriate social media use.
3	2 <sup>nd</sup> offense	Negative or inappropriate social media use.
5	3 <sup>rd</sup> offense	Negative or inappropriate social media use.
2	1 <sup>st</sup> offense	Missing a stall duty without pre-approval; Failure to maintain stall cleanliness.
3	2 <sup>nd</sup> offense	Missing a stall duty without pre-approval; Failure to maintain stall cleanliness.

5	3 <sup>rd</sup> offense	Missing a stall duty without pre-approval; Failure to maintain stall cleanliness.
2	1 <sup>st</sup> offense	Failure to notify an advisor prior to caring for animals outside the designated barn hours
3	2 <sup>nd</sup> offense	Failure to notify an advisor prior to caring for animals outside the designated barn hours
5	3 <sup>rd</sup> offense	Failure to notify an advisor prior to caring for animals outside the designated barn hours
2	1 <sup>st</sup> offense	Conduct unbecoming of an FFA member as defined in this document as well as by the FFA Manual and Temple ISD Code of Conduct.
3	2 <sup>nd</sup> offense	Conduct unbecoming of an FFA member as defined in this document as well as by the FFA Manual and Temple ISD Code of Conduct.
5	3 <sup>rd</sup> offense	Conduct unbecoming of an FFA member as defined in this document as well as by the FFA Manual and Temple ISD Code of Conduct.
2	1 <sup>st</sup> offense	Non-compliance of program expectations and standards as outlined in the SOP, FFA Manual, and TISD Code of Conduct.
3	2 <sup>nd</sup> offense	Non-compliance of program expectations and standards as outlined in the SOP, FFA Manual, and TISD Code of Conduct.
5	3 <sup>rd</sup> offense	Non-compliance of program expectations and standards as outlined in the SOP, FFA Manual, and TISD Code of Conduct.

Students may “earn back” up to 10 demerit points based on extra assignments and/or duties given by advisors.

All FFA activities are school activities. Therefore, all rules and guidelines pertaining to school activities will be followed including but not limited to, “No pass, no play.”

## **ADDITIONAL INFORMATION**

### **Barn Use**

- As a District, we are pleased to provide an Agri-Science barn for use by our Agri-science program teachers and students. One pen per student per species will be available until all students expressing interest have been served
- To promote the health and safety of all animals, off-site animals may come to the barn at times designated by each advisor for that species; off-site animals may use necessary equipment and the arena during this designated time

- All barn use members must participate in each scheduled barn clean up day. Failure to participate will result in a \$50 fine.
- Off-site animals should not enter pens and should be stalled outside the barn through the duration of the training event then returned home
- See the Barn Use Agreement for student responsibilities, parent responsibilities, related costs, and usage agreements.
- A barn agreement must be signed and submitted, and all related fees must be paid **BEFORE** animals may be moved into the space.

### **TISD Trailer and/or Truck Use**

Temple ISD has limited truck and trailer equipment, therefore, transportation to and from a livestock show is not guaranteed. It may be necessary for you to transport your own project due to the number of projects and/or conflicts with other contests, shows and/or events. All TISD transported animals will be loaded and unloaded from the TISD Agri-science barn facility. Barn use does not guarantee TISD transportation availability.

### **Animal Care Oversight**

Temple FFA advisors will hold animal clinics to teach, guide, and assist students in the proper and expected practices of animal care, grooming, etc. All animal oversight will take place at the TISD barn facility. Animals kept off-site will need to be transported by parents and/or students to the TISD barn facility to participate in animal clinics and practices. See "Barn Use" section above for off-site animal participation. Home visits will not be made by FFA advisors.

### **TISD Equipment Use**

As a District, we work to provide the necessary equipment to care for and groom animals. All supplies and equipment may not be available and thus requires students with animals to provide what is needed for them specifically. District equipment is available for use under the supervision of FFA advisors to participating FFA members. See "Barn Use" section above for off-site animal use of District equipment.

District vehicles and trailers may only be driven and/or hauled by TISD personnel.

### **Livestock Show Pass Use**

FFA designates different passes for different purposes and we will abide by those delineations as a local Chapter. Student passes must be used by students only; advisor passes must be used by advisors only; and parent passes must be used by parents only.

### **Who Pays for What**

To plan efficiently and determine the source of funds for various FFA activities, refer to the Who Pays for What Sheet.

## **BOOSTER CLUB**

### **Purpose**

The Temple ISD FFA Booster club exists to garner support for the Temple FFA chapter from the local community, raise funds for chapter activities and student scholarships, assist at FFA leadership camps/conferences, and more.

### **Membership**

Membership in the Temple FFA Chapter Booster Club is open to anyone who is interested in supporting and promoting agriculture, agricultural education and the FFA on the local level. To join the Temple FFA Chapter, contact an FFA advisor or a Booster Club officer.

### **Scholarships**

The scholarship committee shall take the following into consideration as their criteria for the selection of the scholarship recipient:

- The recipient must have been a full-time student of THS during their senior year and shall graduate from THS in the spring of the year of application.
- The recipient must have demonstrated active school attendance throughout their senior year with no more than 7 unexcused absences.
- The recipient must have shown good conduct and leadership throughout their high school years.
- The recipient must have been a member of the Temple Chapter for at least two full years.
- The recipient must be a current Temple FFA member in good standing.
- The recipient must have demonstrated a willingness to be involved in extracurricular FFA and FFA Booster Club activities (ie. LDE, CDE, SAE Projects, Fundraisers, etc.)

Scholarships will be available for application as established by the Booster Club. Parents must be paid members of the Temple FFA Booster Club for scholarship eligibility.

### **RESOURCE LINKS**

- [Barn Use Agreement](#)
- [Feeder Agreement](#)
- [FFA Code of Ethics](#)
- [FFA Jacket Order Form](#)
- [Non-sponsored Activity Request Sheet](#)
- [Non-sponsored Event Attendance Verification Form](#)
- [Officer Agreement](#)
- [Officer Application](#)
- [Permission Slip](#)
- [Sponsored Activity Request Sheet](#)
- [Teacher Signature Sheet](#)
- [Temple FFA Chapter Constitution](#)
- [Who Pays for What](#)

## SOP ACKNOWLEDGEMENT AND AGREEMENT SHEET

This agreement form must be signed and given to an FFA advisor before participation in any off-campus FFA activities.

Student name: \_\_\_\_\_

ID#: \_\_\_\_\_ Grade level: \_\_\_\_\_ Email: \_\_\_\_\_

Acknowledgement and agreement:

I have read, understand, and agree to abide by the guidelines in the Temple FFA Standard Operating Procedures, Temple High School Student Handbook and Code of Conduct, and the FFA Manual.

Student signature: \_\_\_\_\_

Parent/Guardian name (print): \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_

Parent/Guardian email: \_\_\_\_\_

Parent/Guardian phone number: \_\_\_\_\_

..... **FFA ADVISOR USE ONLY** .....

Received by (advisor name): \_\_\_\_\_

Date received: \_\_\_\_\_